

## ADDENDUM NO. 2

RFP TITLE: Parks Maintenance Services Park Group B: Tequesta Trace Park, Indian Trace Park, Eagle Point Park, Town Center Park and North Walking Trail

RFP NO: 2026-02

DATE: February 11, 2026

To All Proposers:

Proposers for the above referenced RFP shall take note of the following changes, additions, deletions, clarifications, etc., to the RFP documents, which shall become a part of and have precedence over anything shown or described otherwise.

### A. CHANGES IN THE RFP DOCUMENTS

None.

### B. CLARIFICATIONS

None.

### C. QUESTIONS FROM PROPOSERS

- 1) Q: Addendum No. 1 states the City's intent is to have three (3) employees at Tequesta Trace Park "at all times." Please confirm whether this requirement applies only during park operating hours (from park opening to park closure), seven (7) days per week, and whether this staffing requirement applies exclusively to Tequesta Trace Park or to any other parks or facilities within Park Group B.

A: The 3-employee requirement is only during operating hours as listed, 7-days a week at Tequesta Trace Park only.

- 2) Q: Please clarify whether the Contractor is responsible for daily opening and closing of parks, facilities, restrooms, and gates at Tequesta Trace Park and the other Park Group B locations, including confirmation of expected days per week and operating hours.

A: See section 2.5 as park names and hours are listed. Parks are open every day of the year, we close early at 6:00 p.m. on certain holidays July 4<sup>th</sup>, Thanksgiving Day, Christmas Eve, Christmas Day, New Year's Eve, New Year's Day.

3) Q: The North Walking Trail is currently under construction. Please clarify whether the final condition of the trail will include sod and landscaped areas, or if it will be limited to a concrete sidewalk only.

A: The final condition will be a coquina/mortar trail with sodded areas on the side of the trail. The contractor will not be responsible for sod maintenance but will be responsible for blowing/clearing debris and branches from the trail.

4) Q: The North Walking Trail is currently under construction. Please clarify what landscape maintenance services, if any, are expected once construction is complete

A: The contractor will be responsible for daily opening and closing of the trailhead gate on Saddle Club Rd., daily servicing of the three trash receptacles, and daily blowing/clearing debris and branches from the trail.

5) Q: The North Walking Trail is currently under construction. Please clarify if there are any anticipated service frequency or estimated working hours associated with this area.

A: The contractor will be responsible for daily opening and closing of the trailhead gate on Saddle Club Rd., daily servicing of the three trash receptacles, and daily blowing/clearing debris and branches from the trail.

6) Q: Please confirm that the base contract does not include mulching services.

A: That is additional service to be completed when requested.

7) Q: Please confirm that the base contract does not include large tree removal or major tree service requiring lifts, cranes, or bucket trucks.

A: Not included.

8) Q: Please confirm that the base contract does not include palm trimming beyond what can be safely reached from the ground, including lifting or removal of fallen or low-hanging palm fronds only.

A: Tree limbs and palm fronds hanging below 10 feet are included.

9) Q: Please clarify whether irrigation parts and materials (including but not limited to heads, valves, piping, wiring, controllers, and fittings) are provided by the City or Excluded from the base scope and reimbursed separately in accordance with Section 3.7.

A: The City will not provide any irrigation parts or materials. Please see Section 3.7, G and H of the solicitation.

10) Q: For natural turf and clay athletic fields, please clarify which materials are required to be provided by the Contractor (e.g., clay, conditioner, infield mix, fertilizer, seed, sod, paint/stripping materials).

A: All material will be provided by the contractor and billed to City as needed to maintain fields.

11) Q: For natural turf and clay athletic fields, please clarify which materials, if any, are provided by the City.

A: Bases, anchors, home plates and pitching plates for ball fields, nets, corner flags, and pads are provided for the 2 synthetic turf field sports, and a crossing mat for maintenance on the Stadium field so vehicle can avoid driving on the synthetic rubber track.

12) Q: Please clarify whether the Contractor is required to furnish specialized synthetic turf maintenance equipment, such as grooming or decompaction units (for reference only, equipment such as a Synthetic Sports Turf Groomer by Greens Groomer or similar), or whether such equipment is provided by the City.

A: A greens groomer is provided by the City, if contractor would like to provide additional services when requested, all equipment to complete tasks will be the responsibility of the contractor.

13) Q: The RFP includes the Tequesta Trace Park Artificial Turf Warranty. Please clarify the intent of including this warranty in the RFP.

A: Section 3.8C states The CONTRACTOR shall perform effective, routine maintenance daily and maintain the turf in accordance with the turf manufacturer's recommendations. The warranty was included as an example of action or inaction by the contractor would void the warranty.

14) Q: The RFP includes the Tequesta Trace Park Artificial Turf Warranty. Please clarify whether the Contractor is required to comply with specific maintenance procedures to preserve the warranty.

A: Yes. See Section 3.8, C. 1-13.

15) Q: The RFP includes the Tequesta Trace Park Artificial Turf Warranty. Please clarify whether any liability related to warranty compliance, voiding, or manufacturer requirements is assumed by the Contractor, or remains the responsibility of the City.

A: Contractor

16) Q: Please clarify whether restroom consumables (including, but not limited to, toilet paper, paper towels, and soap) are provided by the City, or if the Contractor is expected to furnish these items as part of the base scope of services. The items listed are to be provided by the contractor.

A: Only the maintenance office restroom, which is exclusively used by the contractor, is included in the scope of work. Outside restrooms are cleaned by a 3<sup>rd</sup> party and maintained by the City.

17) Q: The fertilization is not included in the scope of work only if approved by the city. The material will be coming out from line B11. The IPM is also an additional service or is included in the base monthly cost.

A: Correct, fertilization is approved by the City on an as-needed basis. Line B-11 is asking for the contractor's markup or discount on the chemical/fertilizer estimated annual amount of \$50,000. The IPM is included in the maintenance contract proposal.

#### ATTACHMENTS

None.

#### **END OF ADDENDUM NO. 2**

**All other information remains as originally described in the solicitation.**

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