



NOTICE TO PROPOSERS

NOTICE IS HEREBY GIVEN that the City of Weston, Florida, and Bonaventure Development District (BDD) (collectively the "CITY") will be accepting sealed proposals for:

PROFESSIONAL ENGINEERING DESIGN SERVICES
WESTON VARIOUS LOCATIONS – SIDEWALK AND ADA IMPROVEMENTS
REQUEST FOR QUALIFICATIONS ("RFQ") NO. 2026-03

Pursuant to Section 287.055, Florida Statutes, the CITY requests proposals from qualified experienced firms to provide professional engineering design services for sidewalks and ADA improvements on South Post Road from Bonaventure Blvd. to west of Enterprise Ave. and on Indian Trace from Town Center to Bonaventure Blvd. located within the City of Weston, in accordance with Section 287.055 Florida Statutes. This project also includes associated miscellaneous related work such as earthwork, drainage, gravity wall, signage, landscaping and pavement markings.

This is a Local Agency Program (LAP) Project, managed by the City of Weston with oversight provided by FDOT. Partial Federal funding is provided and therefore all LAP requirements must be followed.

All PROPOSERS are advised that the CITY has NOT authorized the use of CITY's seal by individuals or entities responding to the CITY's RFQ, and that any such use by unauthorized persons or entities constitutes a second-degree misdemeanor pursuant to Section 165.043, Florida Statutes.

All written or graphical work product shall be provided to the CITY in PDF format, WCAG 2.1, Level AA, ADA compliant.

QUALIFICATIONS

PROPOSERS shall be professionally licensed to practice engineering in the State of Florida. PROPOSERS shall have been in continuous practice for a minimum of the immediate past ten (10) years and shall have completed ~~bicycle lane~~ **sidewalk** design services for government agencies in Southeast Florida for projects similar in scope, size and complexity or greater as those services required in this solicitation. The PROPOSER should have experience with FDOT LAP Projects and shall be FDOT pre-qualified as specified within.

PRE-PROPOSAL CONFERENCE: Mandatory Non-Mandatory

A mandatory (non-mandatory) pre-proposal conference shall be held virtually on **February 13, 2026 at 2:00 p.m.** local time. If mandatory, all PROPOSERS planning to submit a proposal **are required** to attend this virtual conference. Failure of a PROPOSER to be present at mandatory conference shall render a PROPOSER to be deemed non-responsive and shall not be considered for award. Decisions of the CITY shall be final. Connect to the Live Event link via Cisco Webex:

Event:	Pre-Proposal: RFQ No. 2026-03 Professional Engineering Design Services
Event:	https://westonfl.webex.com/westonfl/j.php?MTID=m4a6449fa2eaa86824067009c6e431b74
address for attendees:	You may also connect to: www.webex.com
	<ul style="list-style-type: none"> • Click "Join a Meeting" • Enter Event/Meeting Number

Date and Time:	Friday, February 13, 2026 at 2:00 p.m. Eastern Standard Time (New York, GMT-05:00)
Event Number:	2309 650 9029
Event Password:	Weston (937866 when dialing from a phone or video system)
Audio conference:	Join by phone 415-655-0001 US Toll 2309 650 9029 (from phones)

PROPOSAL SUBMITTAL DEADLINE

Sealed proposals shall be received by the Director of Procurement until **2:00 p.m. local time, on March 2, 2026 (the “Submittal Deadline”)** at the City of Weston, City Hall, located at 17200 Royal Palm Boulevard, Weston, Florida. The official clock at the City Hall reception desk shall govern. Proposals received after this time shall be returned unopened. The sealed proposals will be publicly opened at the City of Weston, City Hall after the Proposal Submittal Deadline. Award of a proposal will be made at a City Commission meeting. The public opening of submittals may be viewed by the public via Cisco Webex as follows:

Event:	Open: RFQ No. 2026-03 for Professional Engineering Design Services
Event address for attendees:	https://westonfl.webex.com/westonfl/j.php?MTID=mdc82a169550ff97c164837e1c4e9f1de You may also connect to: www.webex.com <ul style="list-style-type: none"> • Click “Join a Meeting” • Enter Event/Meeting Number
Date and Time:	Monday, March 2, 2026 at 2:00 p.m. Eastern Standard Time (New York, GMT-05:00)
Event Number:	2305 744 1672
Event Password:	TBD
Audio conference:	Join by phone 415-655-0001 US Toll 2305 744 1672 (from phones)

AVAILABILITY OF RFQ DOCUMENTS

Interested parties may download a copy of RFQ No. 2026-03 for Professional Engineering Design Services: Weston Various Locations – Sidewalk and ADA Improvements by visiting the CITY’s Procurement website at: <https://www.westonfl.org/government/procurement>. Proposal documents are also available for electronic download from Demand Star at <http://www.demandstar.com>.

LOCAL AGENCY PROGRAM (LAP) PROJECT

This is a Local Agency Program (LAP) Project, managed by the City of Weston with oversight provided by FDOT. Partial Federal funding is provided and therefore all LAP requirements must be followed. FDOT has established an aspiration goal of 10.54% DBE usage and an additional 3% non-DBE Small Business usage for the subject Project. Refer to Section 3.28 of the RFQ document for further details.

PROCUREMENT SCHEDULE

The following table represents the planned schedule of procurement activities. Additional information can be found throughout the RFQ document.

Date of Advertisement	1/29/2026
Non-Mandatory Pre-Proposal Conference	2/13/2026
Last Day for Questions	2/23/2026
Proposal Submittal Deadline	3/2/2026
Selection Committee Meeting	TBD
Negotiations Meeting	TBD
Selection Committee Meeting	TBD
Negotiations Meeting	TBD
Intent to Award	TBD
City Commission Approval	TBD
Targeted NTP to PROPOSER	TBD
End Date of Contract	TBD

QUESTIONS

Any questions concerning this Notice to Proposers shall be submitted in writing to the Director of Procurement, Martha Perez-Garviso at mperezgarviso@westonfl.org, with "RFQ No. 2026-03 for Professional Engineering Design Services: Weston Various Locations – Sidewalk and ADA Improvements" in the subject line by 4:00 p.m., local time by the date indicated in the Procurement schedule.

CONE OF SILENCE

A cone of silence is imposed upon publication of this Notice to Proposers (See Section 4.9 of the RFQ). The cone of silence prohibits communications with the following individuals pertaining to this RFQ:

Margaret Brown, Mayor,
Henry Mead, Vice Mayor
Byron L. Jaffe, Commissioner,
Mary Molina-Macfie, Commissioner, and
Fabio A. Andrade, Commissioner

Ryan Fernandes, Director of Technology Services, Selection Committee Member;
Denise Barrett-Miller, Director of Communications, Selection Committee Member;
Francisco Lopez, Parks Superintendent, Selection Committee Member;
Thaddeus Bielecki, Director of Landscaping, Alternate Selection Committee Member; and

Any member of the Protest Committee, if and when established.

The details of the CITY's Cone of Silence are set forth in Section 32.10 of the City Code.

The Selection Committee shall convene at a publicly noticed meeting and review submissions, rank and evaluate the proposals and provide a recommendation to the City Manager.

RIGHTS RESERVED

1. The CITY (through the City Commission, City Manager, Selection Committee or Protest Committee) reserves the right to:
 - A. Reject any or all proposals;
 - B. Waive any informality in a proposal;
 - C. Waive any deficiency or irregularity in the selection process;
 - D. Accept or reject any or all qualifications statements in part or in whole; and
 - E. Request additional information as appropriate.

2. The City Commission reserves the right to:
 - A. Award all or a portion of the services set forth in the RFQ as determined to be in the best interest of the CITY; and
 - B. Reject any or all Proposals if found by the City Commission not to be in the best interest of the CITY.
 - C. In the event of a sole proposal, reject the sole proposal.

Martha Perez-Garviso
Director of Procurement
City of Weston

Published: January 29, 2026