



## NOTICE TO PROPOSERS

NOTICE IS HEREBY GIVEN that the City of Weston, Florida, Indian Trace Development District and Bonaventure Development District (collectively the "CITY") shall be accepting sealed proposals for:

### ROADWAY TRAFFIC SIGNAGE MAINTENANCE SERVICES REQUEST FOR PROPOSALS ("RFP") NO. 2026-01

The CITY is requesting proposals from qualified firms for the Roadway Traffic Signage Maintenance Services under a continuing services contract ("CONTRACTOR"). Proposers shall provide all labor, supervision, equipment, supplies, tools, materials, and all other necessary incidentals required to perform the Roadway Traffic Signage Maintenance Services within the City of Weston.

Prior to the Proposal submittal, the Proposer shall deliver to the CITY, a manufactured Sample Sign Post containing a single post with an associated sign, strictly meeting all the criteria outlined in this RFP.

Simultaneous with the delivery of the executed contract to the CITY upon award, the CONTRACTOR shall furnish an executed Performance and Payment bond in an amount equal to One Hundred and Fifty Thousand Dollars (\$150,000.00), as security for the faithful performance of contract and for the payment of all persons performing labor and/or furnishing materials in connection with the Project.

PROPOSERS are advised that the CITY has **NOT** authorized the use of CITY's seal by individuals or entities responding to the CITY's RFP, and that any such use by unauthorized persons or entities constitutes a second-degree misdemeanor pursuant to Section 165.043, Florida Statutes.

All written or graphical work product shall be provided to the CITY in PDF format, WCAG 2.1, Level AA, ADA compliant.

## QUALIFICATIONS

PROPOSERS shall have a minimum of three (3) years of experience with the fabrication, installation, maintenance and repair of roadway traffic signage. PROPOSERS shall have been in continuous operation for a minimum of the past three (3) years from the date that the RFP is issued and shall have a resident branch office in Monroe, Miami-Dade, Broward or Palm Beach County, Florida. PROPOSER shall be fully licensed with all required Federal, State, and Local government licenses/permits.

PRE-PROPOSAL CONFERENCE:  Mandatory  Non-Mandatory

A  mandatory  non-mandatory pre-proposal conference shall be held virtually on **January 27, 2026 at 11:00 a.m.**, local time. If mandatory, all PROPOSERS planning to submit a proposal **are required** to attend this virtual conference. Failure of a PROPOSER to be present at mandatory

conference shall render a PROPOSER to be deemed non-responsive and shall not be considered for award. Decisions of the CITY shall be final. Connect to the Live Event link via Cisco Webex:

Event:	Pre-Proposal: RFP No. 2026-01 for Rodway Traffic Signage Maintenance Services
	<a href="https://westonfl.webex.com/westonfl/j.php?MTID=mdaa043c0ef13330d450c9241313714db">https://westonfl.webex.com/westonfl/j.php?MTID=mdaa043c0ef13330d450c9241313714db</a>
Event address for attendees:	You may also connect to: <a href="http://www.webex.com">www.webex.com</a> <ul style="list-style-type: none"> <li>• Click "Join a Meeting"</li> <li>• Enter Event/Meeting Number</li> </ul>
Date and Time:	Tuesday, January 27, 2026 at 11:00 a.m. Eastern Standard Time (New York, GMT-05:00)
Event Number:	2303 531 2133
Event Password:	Weston (937866 when dialing from a phone or video system)
Audio conference:	Join by phone 415-655-0001 US Toll 2303 531 2133

#### SUBMITTAL DEADLINE

Sealed proposals shall be received by the Director of Procurement until **2:00 p.m. local time, on February 12, 2026 ~~February 24, 2026~~ March 3, 2026** (the "Submittal Deadline") at the City of Weston, City Hall, located at 17200 Royal Palm Boulevard, Weston, Florida. The official clock at the City Hall reception desk shall govern. Bids received after this time shall be returned unopened. The sealed proposals will be publicly opened at the City of Weston, City Hall after the Submittal Deadline. Award will be made at a City Commission meeting. The public opening of submittals may be viewed by the public via Cisco Webex as follows:

Event:	Opening: RFP No. 2026-01 for Rodway Traffic Signage Maintenance Services
	<a href="https://westonfl.webex.com/westonfl/j.php?MTID=mf7419dac93603e28eb59d9ed6cd78444">https://westonfl.webex.com/westonfl/j.php?MTID=mf7419dac93603e28eb59d9ed6cd78444</a>
Event address for attendees:	You may also connect to: <a href="http://www.webex.com">www.webex.com</a> <ul style="list-style-type: none"> <li>• Click "Join a Meeting"</li> <li>• Enter Event/Meeting Number</li> </ul>
Date and Time:	<del>Thursday, February 12, 2026</del> <del>Tuesday, February 24, 2026</del> Tuesday, March 3, 2026 at 2:00 p.m. Eastern Standard Time (New York, GMT-05:00)
Event Number:	2307 200 0447
Event Password:	Weston (937866 when dialing from a phone or video system)
	Join by phone 415-655-0001 US Toll

Audio conference:	2307 200 0447
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#### AVAILABILITY OF RFP DOCUMENTS

Interested parties may download a copy of RFP No. 2026-01 for Rodway Traffic Signage Maintenance Services, by visiting the CITY's Procurement website at: <https://www.westonfl.org/government/procurement>. RFP documents are also available for electronic download from Demand Star at <http://www.demandstar.com>.

#### PROPOSAL SECURITY

Proposal security in the form of a proposal bond acceptable to the CITY or a cashier's check made payable to the "City of Weston" in the amount of \$5,000.00 will be required to be submitted with the proposal.

#### QUESTIONS

Any questions concerning this solicitation shall be submitted in writing to the **Director of Procurement, Martha Perez-Garviso** at [mperezgarviso@westonfl.org](mailto:mperezgarviso@westonfl.org), with "RFP No. 2026-01, Roadway Traffic Signage Maintenance Services," in the subject line, at least five business days prior to submittal deadline.

#### CONE OF SILENCE

A cone of silence is imposed upon publication of this Notice to Proposers. The cone of silence prohibits communications with the following individuals pertaining to this RFP:

Margaret Brown, Mayor;  
Henry Mead, Vice Mayor;  
Mary Molina-Macfie, Commissioner;  
Byron L. Jaffe, Commissioner; and  
Fabio A. Andrade, Commissioner

Bryan Cahen, Director of Budget, Selection Committee Member;  
Kara Petty, Director of Parks and Recreation, Selection Committee Member;  
Pamela Solomon, Assistant Director of Communications, Selection Committee Member;  
Ryan Fernandes, Director of Technology Services, Alternate Selection Committee Member; and

Any member of the Protest Committee, if and when established.

The details of the CITY's Cone of Silence are set forth in Section 32.10 of the City Code.

The Selection Committee shall convene at a publicly noticed meeting and review submissions, rank and evaluate the bids and provide a recommendation to the City Manager.

RIGHTS RESERVED

1. The CITY (through the City Commission, City Manager, Selection Committee or Protest Committee) reserves the right to:
  - A. Reject any or all proposals;
  - B. Waive any informality in a proposal;
  - C. Waive any deficiency or irregularity in the selection process;
  - D. Accept or reject any or all qualifications statements in part or in whole; and
  - E. Request additional information as appropriate.
  
2. The City Commission reserves the right to:
  - A. Award all or a portion of the services set forth in the RFP as determined to be in the best interest of the CITY; and
  - B. Reject any or all proposals, if found by the City Commission not to be in the best interest of the CITY.
  - C. In the event of a sole proposal, reject the sole proposal.

Martha Perez-Garviso, Director of Procurement  
City of Weston

Published: January 13, 2026