



NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN that the City of Weston, Florida, and the Indian Trace Development District (ITDD) (collectively the "CITY") will be accepting sealed proposals for:

BATHYMETRIC SURVEY - WATERWAYS REHABILITATION BID NO. 2025-08

Bids shall be accepted from qualified and experienced firms to furnish all labor, supervision, equipment, supplies, tools, permitting, safety measures and all other necessary incidentals to perform a Bathymetric Survey to map the underwater topography of the CITY's waterways utilizing Lidar or Echo Sounding technologies. Firms shall have a designated Florida licensed Professional Surveyor and Mapper (PSM) to certify the data collected. The waterways shall be mapped at an average width of 200 linear feet, 100 linear feet on either side of the CITY identified centerline. Channel profile shall be mapped at intervals of 100 linear feet for the total length of approximately 130,000 linear feet. The waterways to map, shown in the plans, is only a guide and the final channel pathway and the centerline for use to perform the survey will be finalized by the CITY in consultation with selected bidder prior to start of work. To perform the survey, if required, the scope of work also includes aquatic vegetation clearing either by utilizing a harvester or other means; stockpiling at approved staging areas; and disposal if directed by the CITY. Bidder shall be responsible for the maintenance of traffic; sediment & erosion control; maintenance of boat launch areas and their access to maintenance crews; and safety and security of the staging areas. Site restoration includes proper grading and seeding of all disturbed areas for sod.

Upon contract award, and to execute the agreement with the CITY, **the successful awarded Contractor** shall furnish an executed Performance and Payment bond in an amount equal to one hundred percent (100%) of the contract value, as security for the faithful performance of contract and for the payment of all persons performing labor and/or furnishing materials in connection with the Project.

Bidders are advised that the CITY has **NOT** authorized the use of CITY's seal by individuals or entities responding to the CITY's Bid, and that any such use by unauthorized persons or entities constitutes a second-degree misdemeanor pursuant to Section 165.043, Florida Statutes.

PRE-BID CONFERENCE: Mandatory Non-Mandatory

A mandatory (non-mandatory) pre-bid conference shall be held virtually on **December 2, 2025 at 3:00 p.m.**, local time. If mandatory, all Bidders planning to submit a bid **are required** to attend this virtual conference. Failure of a Bidder to be present at mandatory conference shall render a Bidder to be deemed non-responsive and the bid shall not be considered for award. Decisions of the CITY shall be final. Connect to the Live Event link via Cisco Webex:

Event:	Bid No. 2025-08, Bathymetric Survey - Waterways Rehabilitation
Event address for attendees:	https://westonfl.webex.com/westonfl/j.php?MTID=m45d6b8fe9b3ea127b7ade102132d6971 You may also connect to: www.webex.com <ul style="list-style-type: none"> • Click "Join a Meeting" • Enter Event/Meeting Number

Date and Time:	Tuesday, December 2, 2025 at 3:00 p.m. Eastern Standard Time (New York, GMT-05:00)
Event Number:	2311 212 7204
Event Password:	Weston (937866 when dialing from a phone or video system)
Audio Conference:	To receive a call back, provide your phone number when you join the event, or call the number below and enter the access code. US Toll +1-415-655-0001 Show all global call-in numbers. Access code: 2311 212 7204

SUBMITTAL DEADLINE

Sealed bids shall be received by the Director of Procurement until **2:00 p.m. local time on December 11, 2025, December 22, 2025 the (“Submittal Deadline”)** at the City of Weston, City Hall, located at 17200 Royal Palm Boulevard, Weston, Florida. The official clock at the City Hall reception desk shall govern. Bids received after this time shall be returned unopened. The sealed bids will be publicly opened at the City of Weston, City Hall after the Bid Submittal Deadline. Award of a Bid will be made at a City Commission meeting. The public opening of submittals may be viewed by the public via Cisco Webex as follows:

Event:	Open: Bid No. 2025-08, Bathymetric Survey - Waterways Rehabilitation
Event address for attendees:	https://westonfl.webex.com/westonfl/j.php?MTID= mf5c9883def9cc46c16cf4150422fddd1 You may also connect to: www.webex.com <ul style="list-style-type: none"> • Click “Join a Meeting” • Enter Event/Meeting Number
Date and Time:	Thursday, December 11, 2025 Monday, December 22, 2025 at 2:00 p.m. Eastern Standard Time (New York, GMT-05:00)
Event Number:	2318 704 2159
Event Password:	Weston (937866 when dialing from a phone or video system)
Audio Conference:	To receive a call back, provide your phone number when you join the event, or call the number below and enter the access code. US Toll +1-415-655-0001 Show all global call-in numbers. Access code: 2318 704 2159

AVAILABILITY OF BID DOCUMENTS

Interested parties may download a copy of Bid No. 2025-08, Bathymetric Survey - Waterways Rehabilitation by visiting the CITY’s Procurement website at: <https://www.westonfl.org/government/procurement>. Bid documents are also available for electronic download from Demand Star at <http://www.demandstar.com>. Bids shall be submitted on the form(s) provided. The required sections of the Project Manual shall be submitted as part of the Bid.

EXPERIENCE

Along with the sealed bids, all Bidders shall provide the necessary documentation to demonstrate that they meet the following qualifications: i) Bidders shall have been incorporated and in continuous operation for a minimum of the past five (5) years immediately preceding the date that the Bid is issued; ii) Bidders shall have the applicable State and/or local government licenses; and iii) Bidders shall provide evidence of the ability to successfully complete this project.

BID PROCEDURES

Bidders shall submit a bid package containing one (1) unbound original set of completed documents in a plain sealed parcel, box or other secure packaging, marked as the "Bid". The outside of the sealed package must clearly indicate the submission of Bid No. 2025-08, Bathymetric Survey - Waterways Rehabilitation, Bidder's name, address and the name, telephone number and email address of the Bidder's specific contact person. Attach a copy of the contact person's business card. Bids shall be submitted on the form(s) provided in the bid.

All written or graphical work product shall be provided to the CITY in PDF format, WCAG 2.1, Level AA, ADA compliant.

All Bidders are advised that the CITY will not supply or sell materials to Bidders in connection with submission or preparation of Bids, or any other matter, including but not limited to envelopes, labels or tape.

Once a Bid has been submitted to the Director of Procurement by the Bid Submittal Deadline, it shall not be returned to the Bidder. Bids received after the Bid Submittal Deadline will be returned unopened.

The withdrawal, modification or correction of a Bid after it has been submitted to the CITY shall constitute a breach by the Bidder.

All Bids shall be guaranteed firm for a minimum of 90 calendar days after the submission of the Bid. No Bidder may withdraw its Bid within 90 calendar days after the Bid opening date.

The Sealed Bids will be publicly opened at the City of Weston, City Hall after the Bid Submittal Deadline. Award of the Bid will be made at a City Commission meeting.

BID SECURITY

Bid security in the form of a Bid Bond acceptable to the CITY or Cashier's Check made payable to the "City of Weston" in the amount of \$5,000.00 or 5% percent of the Bid amount, whichever is greater, will be required, to be submitted with the Bid.

QUESTIONS

Any questions concerning this Notice to Bidders shall be submitted in writing to the **Director of Procurement, Martha Perez-Garviso** at mperezgarviso@westonfl.org, with **"Bid No. 2025-08, Bathymetric Survey - Waterways Rehabilitation"**, in the subject line by 4:00 p.m., local time at least five business days prior to the submittal deadline.

FEDERAL GRANT FUNDED PROJECT

This project is partially or solely funded by Federal grant funding. Therefore, all federal grant requirements must be followed. Refer to Document 800, Supplemental Conditions, of this solicitation for further details.

CONE OF SILENCE

A Cone of Silence is imposed upon publication of this Notice to Bidders. The Cone of Silence prohibits communications with the following individuals pertaining to this bid:

Margaret Brown, Mayor
Henry Mead, Vice Mayor
Fabio A. Andrade, Commissioner
Byron L. Jaffe, Commissioner and
Mary Molina-Macfie, Commissioner

Kara Petty, Director of Parks and Recreation, Selection Committee Member;
Cindy Tao, Director of Accounting, Selection Committee Member;
Andrew Matusевич, Assistant Director of Landscaping, Selection Committee Member;
Bryan Cahen, Director of Budget, Alternate Selection Committee Member; and

Any member of the Protest Committee, if and when established.

The details of the CITY's Cone of Silence are set forth in Section 32.10 of the City Code.

The Selection Committee shall convene at a publicly noticed meeting and review submissions, rank and evaluate the Bids and provide a recommendation to the City Manager.

RIGHTS RESERVED

The CITY (through the City Commission, City Manager, Selection Committee or Protest Committee) reserves the right to:

- A. Reject any or all bids;
- B. Waive any informality in a bid;
- C. Waive any deficiency or irregularity in the selection process;
- D. Accept or reject any or all bids in part or in whole; and
- E. Request additional information as appropriate.

The City Commission reserves the right to:

- A. Award all or a portion of the services set forth in the bid as determined to be in the best interest of the CITY;
- B. Reject any or all bids if found by the City Commission not to be in the best interest of the CITY; and
- C. In the event of a sole bid, reject the sole bid.

Martha Perez-Garviso, Director of Procurement
City of Weston

Published: November 10, 2025