

ADDENDUM NO. 2

RFP TITLE: Professional Auditing Services

RFP NO: 2024-11

DATE: November 22, 2024

To All PROPOSERS:

PROPOSERS for the above referenced RFP shall take note of the following changes, additions, deletions, clarifications, etc., to the RFP documents, which shall become a part of and have precedence over anything shown or described otherwise.

A. CHANGES IN THE RFP DOCUMENTS

1) Section 2.7 – F, under PROPOSAL FORMAT, of the RFP document has been changed to read as follows:

F. *Although being considered in the evaluation of the second phase only (for the top three firms), the following item shall be submitted in a sealed envelope by the top three Proposers selected for interview by the Auditor Selection Committee as part of the proposal.*

- *Exhibit B: Fee Schedule*

B. CLARIFICATIONS

None.

C. QUESTIONS FROM PROPOSERS

1) Q: Should the proposed Fee Schedule be submitted with the proposal and/or in a separate sealed envelope?

A: Yes. Exhibit B: Fee schedule must be submitted as part of your proposal and does not need to be submitted in a separate sealed envelope.

END OF ADDENDUM NO. 2

All other information remains as originally described in the solicitation.