



**NOTICE OF PUBLIC MEETING
SELECTION COMMITTEE**

**RFP NO. 2019-10
PROFESSIONAL AUDITING SERVICES**

The Auditor Selection Committee will conduct a public meeting regarding **RFP No. 2019-10 for Professional Auditing Services**. The purpose of the meeting is to allow for interviews of the top three selected Proposers and to have the Proposers conduct presentations. The firms will be allowed fifteen minutes to conduct their presentation, followed by a five minute question and answer period. The Auditor Selection Committee will conduct a final ranking at this meeting, as provided for in the Request for Proposal (RFP No. 2019-10) documents.

Proposers have been scheduled in the order that proposals were received. **Interviews and presentations will be held on January 21, 2019 at the City of Weston, located at 17200 Royal Palm Boulevard, Weston, Florida, and are scheduled as follows:**

- 1) Keefe McCullough at 5:00 p.m.**
- 2) Marcum, LLP at 5:30 p.m.**
- 3) Moore Stephens Lovelace, P.A. at 6:00 p.m.**

Interviews will begin promptly at the stated times. Proposers that arrive later than their stated time will forfeit any time by which they are late. Proposers should bring a copy of their submission and be prepared to answer questions regarding their submitted proposal.

Discussion will be limited to members of the Auditor Selection Committee and Staff. Any and all interested parties may appear at the above meeting. Pursuant to Section 286.0113(2)(b)1, Florida Statutes, the portion of the meeting at which vendors answer questions will not be open to the public.

Pursuant to Florida Statutes 286.0105, if a person decides to appeal any decision made by the body with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act and Florida Statutes Section 286.26, persons needing a special accommodation to participate in this proceeding should contact the City Clerk's Office at (954) 385-2000 at least 48 hours prior to the meeting.

Martha Perez-Garviso,
Procurement Manager
City of Weston, Florida

Posted: December 4, 2019