



NOTICE OF PRE-PROPOSAL CONFERENCE

NOTICE IS HEREBY GIVEN that the City of Weston, Florida, Indian Trace Development District and Bonaventure Development District (collectively the "CITY") will be holding a pre-proposal conference for:

PROFESSIONAL AUDITING SERVICES REQUEST FOR PROPOSALS ("RFP") NO. 2019-10

The CITY is holding a pre-proposal conference for qualified firms interested in providing professional auditing services of financial statements for the CITY. Section 218.39 of the Florida Statutes requires an annual financial audit of CITY accounts and records by an independent certified public accountant.

A pre-proposal conference shall be held at **2:30 p.m. local time, on October 22, 2019** at the City of Weston City Hall, Commission Chambers located at 17200 Royal Palm Boulevard, Weston, FL 33326. Proposers are encouraged but not required to attend.

QUESTIONS

Any questions concerning this Notice of Pre-Proposal Conference shall be submitted in writing to the Procurement Manager, Martha Perez-Garviso at mperezgarviso@westonfl.org, with **"RFP No. 2019-10 for Professional Auditing Services"** in the subject line or via fax at: 954-385-2010 by 4:00 p.m., local time at least five business days prior to the pre-proposal conference.

Martha Perez-Garviso
Procurement Manager
City of Weston

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