



**CITY OF WESTON**

C/o Calvin, Giordano and Associates, Inc  
1800 Eller Drive, Suite 600  
Fort Lauderdale, FL 33316

**Phone:** (954) 921-7781 **Fax:** (954) 921-8807

**SITE PLAN APPLICATION**

A complete submittal includes all items on the Site Plan Submission Requirements document as well as completing this application in full. The owner/agent certification must be signed and notarized with the appropriate supplemental documentation attached. Please print legibly in ink or type on this application form.

**PROJECT INFORMATION**

PROJECT NAME \_\_\_\_\_

OWNERS  
NAME \_\_\_\_\_

PHONE/FAX \_\_\_\_\_

AGENT'S  
NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE/FAX \_\_\_\_\_

LOCATION \_\_\_\_\_ PLAT NAME (Book and Page) \_\_\_\_\_

SEC/TW/RANGE \_\_\_\_\_ AREA \_\_\_\_\_

EXISTING LAND USE \_\_\_\_\_ EXISTING ZONING \_\_\_\_\_

PRESENT USE OF SITE \_\_\_\_\_

PROPOSED USE (include type use w/sf or # units) \_\_\_\_\_

Does the use proposed for this site plan require a special exception? YES \_\_\_\_\_ NO \_\_\_\_\_  
If so, submit application for Special Exception in accordance with Section 124.81

**INTERNAL USE ONLY**

Date Submitted \_\_\_\_\_ Project Number \_\_\_\_\_

1<sup>st</sup> DRC date \_\_\_\_\_ 2<sup>nd</sup> DRC date \_\_\_\_\_

Report completed \_\_\_\_\_ City Commission date \_\_\_\_\_

Comments: \_\_\_\_\_

<u>ZONING STANDARDS</u>	Required	Provided
Plot size	_____	_____
Setbacks (F/R/S)	_____	_____
Lot coverage	_____	_____
Open Space	_____	_____
Height	_____	_____

Has this project approval from the applicable Property Management/Architectural Review Board?  
 YES      NO

If NO, When is submittal anticipated? (Please note this approval is required prior to scheduling for City Commission review) \_\_\_\_\_. If yes, please attach approval.

<u>ENGINEERING PLAN</u>	Completed
Indicate all easement on or adjacent to the subject property	_____
Indicate all existing utilities on or adjacent to subject property	_____

- |  | YES   | NO    |
|--|-------|-------|
| 1. Is the project subject to any existing or proposed agreements with Broward County?<br>If YES, state the title and subject of the agreement and attach a copy. | _____ | _____ |
| 2. Are off-site roadway improvements being required by any government agency or proposed by the applicant? If YES, depict on site plan or attach separate plans. | _____ | _____ |
| 3. Does this property or project have an adjudicated vested rights status?<br>If YES, attach appropriate documentation.  | _____ | _____ |
| 4. Is joint access with adjacent property proposed or required? If YES, attach any available documentation.  | _____ | _____ |
| 5. Does this property abut a Broward County Trafficway?  | _____ | _____ |
| 6. If YES, to #5, has any discussion with Broward County Traffic Engineering Division taken place?   | _____ | _____ |
| 7. If YES, state the name of the person(s)   | _____ | _____ |

*-Applicants are advised that proposed access openings to Broward County Trafficways or proposed openings within 100 feet of a designated Trafficway are subject to approval from Broward County Engineering and Traffic Engineering Divisions.*

- |  |       |       |
|--|-------|-------|
| 8. Does this property abut a State Road?   | _____ | _____ |
| 9. If YES to #8, has any discussion with the Florida Department of Transportation taken place? | _____ | _____ |
| 10. If YES, state the name of person(s) contacted?      Name _____                             |       |       |

*-Applicants are advised that proposed access opening to a State Road or public roadway within 200 feet of a State Road are subject to approval from the Florida Department of Transportation.*

Issuance of a development permit by a municipality does not in any way create any right on the part of an applicant to obtain a permit from a state or federal agency and does not create any liability on the part of the municipality for issuance of the permit if the applicant fails to obtain requisite approvals or fulfill the obligations imposed by a state or federal agency or undertakes actions that result in a violation of state or federal law.

**OWNER CERTIFICATION**

This is to certify that I am the owner of the property described in this application and that all information supplied herein is true and correct to the best of my knowledge. By signing this application I so hereby authorize the undersigned to serve as agent for this project. The agent is authorized by me to agree to any and all binding conditions throughout the review of the site plan. I do hereby agree to be bound by any and all conditions, or amendments required by the final development plan and approving resolution.

Signature of owner: \_\_\_\_\_

State of Florida  
County of Broward

Subscribed and sworn before me on \_\_\_\_\_ by \_\_\_\_\_

Personally known  
Produced identification

\_\_\_\_\_  
Signature of Notary Public

(Affix Stamp)

Signature or agent: \_\_\_\_\_

State of Florida  
County of Broward

Subscribed and sworn before me on \_\_\_\_\_ by \_\_\_\_\_

Personally known  
Produced identification

\_\_\_\_\_  
Signature of Notary Public

(Affix Stamp)



## APPLICANT REPRESENTATIVE AFFIDAVIT

(MUST BE COMPLETED BY PROPERTY OWNER  
AND EACH APPLICANT REPRESENTATIVE)

STATE OF FLORIDA        )  
COUNTY OF BROWARD    )

Before me, the undersigned authority, personally appeared the affiant who, upon first being duly sworn, deposes and says:

(FOR INDIVIDUAL APPLICANTS)

1(a). I am the owner of the property described below, and have submitted the following application to the City of Weston:

Name of Applicant \_\_\_\_\_

Application for:  Land Use Plan Amendment    Rezoning    Special Exception    Zoning Variance  
 Site Plan Approval    Site Plan Amendment    Plat Approval    Plat Amendment

Property Location \_\_\_\_\_

CG&A Permit Process Number \_\_\_\_\_

(FOR ENTITY APPLICANTS)

1(b). I am the \_\_\_\_\_ (*position*) of \_\_\_\_\_ (*name of entity "Applicant"*) that owns the property described below, and has submitted an application to the City of Weston, and I have the authority to file this affidavit and to bind the Applicant.

Name of Applicant \_\_\_\_\_

Application for:  Land Use Plan Amendment    Rezoning    Special Exception    Zoning Variance  
 Site Plan Approval    Site Plan Amendment    Plat Approval    Plat Amendment

Property Location \_\_\_\_\_

CG&A Permit Process Number \_\_\_\_\_

2. The Applicant acknowledges that Section 125.04(C)(1) of the Land Development Code of the City of Weston requires that any applicant for a development permit must disclose "all persons representing the individual or entity applying for the development permit in connection with the application, including, but not limited to, all attorneys, architects, landscape architects, engineers and lobbyists."

3. The Applicant acknowledges that Section 125.04(C)(2) of the Land Development Code of the City of Weston requires that the Applicant, the property owner, and any person representing the Applicant must disclose "whether it has any Business Relationships with any member of the City Commission or any City Advisory Board, and, if so, disclose the identity of the member with which it has a Business Relationship and the nature of the Business Relationship." *Business Relationship is defined as:*

*Business Relationship:* a member of the City Commission or a City Advisory Board has a business relationship with a person or an entity if any of the following exist:

- a) the member of the City Commission or City Advisory Board has any ownership interest, directly or indirectly, in excess of 1% in the entity; or
- b) the member of the City Commission or City Advisory Board is a partner, co-shareholder or joint venturer with the person in any business venture;
- c) the entity or person is a client of the member of the City Commission or City Advisory Board, or a client of another professional working from the same office and for the same employer as the member of the City Commission or City Advisory Board;
- d) the member of the City Commission or City Advisory Board is a client of the entity or the person;
- e) the entity or person is a customer of the member of the City Commission or City Advisory Board (or his/her employer) and transacts more than 5% of the business in a given calendar year of the member of the City Commission or City Advisory Board (or his/her employer) or more than \$25,000 of business in a given calendar year; or
- f) the member of the City Commission or City Advisory Board is a customer of the entity or the person and transacts more than 5% of the business in a given calendar year of the entity or person or more than \$25,000 of business in a given calendar year.

The following is a complete list of the Applicant, the property owner and all persons representing the Applicant in connection with the application including, but not limited to, all attorneys, architects, landscape architects, engineers, lobbyists, tenants and/or contract purchasers:

<i>Name (print)</i>	<i>Business Relationship</i>		<i>Signature</i>
	Yes*	No	
a) _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
b) _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
c) _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
d) _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
e) _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
f) _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
g) _____	<input type="checkbox"/>	<input type="checkbox"/>	_____

\* *If yes, then identified person shall fill out a Business Relationship Affidavit*

4. The Applicant agrees that he/she/it will be bound by any statements, representations and promises made in connection with the Application by any of the individuals identified above.

5. The Applicant acknowledges that Section 125.04(C)(3) of the Land Development Code requires this information to be updated "If, at any time prior to City Commission consideration of an application for a development permit, the information contained in any Applicant Representative Affidavit or Business Relationship Affidavit becomes incorrect or incomplete, the person or entity submitting the affidavit must supplement the affidavit and, if the supplementation requires the submission of additional Applicant Representative Affidavits or Business Relationship Affidavits, ensure that such affidavits are also filed." The Applicant further understands that "If any supplementary affidavits are submitted less than fourteen days before the application is scheduled for consideration by the City Commission or any City Advisory Board, the application may be withdrawn by the City Manager, or his designee, and placed on a subsequent agenda."

Further the affiant sayeth naught.

\_\_\_\_\_  
(Signature of Applicant)

\_\_\_\_\_  
(Print Name)

SWORN TO AND SUBSCRIBED before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by \_\_\_\_\_ (Affiant), who is personally known to me or has produced \_\_\_\_\_ as identification.

My commission expires: \_\_\_\_\_  
Commission No.: \_\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC