



NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN that the City of Weston, Florida shall be accepting sealed bids for:

BONAVENTURE PARK
BID NUMBER: 2019-02

Bids shall be accepted from qualified licensed contractors to furnish all labor, supervision, equipment, supplies, tools, permitting, safety measures and all other necessary incidentals for construction of a new park "Bonaventure Park" located at 520 Racquet Club Rd. Scope of work for the new park includes construction of a restroom building, parking area, covered playground area, outdoor fitness area, water and sewer services, drainage system, concrete walkways, landscaping, and lighting.

BID SUBMITTAL DEADLINE

Sealed bids shall be received by the Procurement Manager until **11:00 a.m., local time, on April 23, 2019 (the "Submittal Deadline")** at the City of Weston, City Hall, located at 17200 Royal Palm Boulevard, Weston, Florida. The official clock at the City Hall reception desk shall govern. Bids received after this time shall be returned unopened.

AVAILABILITY OF BID DOCUMENTS

Interested parties may purchase a copy of Bid No. 2019-02 at Weston City Hall, 17200 Royal Palm Boulevard, Weston, Florida 33326, 8:00 a.m. – 5:30 p.m., Monday through Thursday and 8:00 a.m. – 3:00 p.m. on Friday, upon payment of a \$50.00 non-refundable fee for each bid. Payment shall be made by check, Visa, Master Card or American Express. No cash payments will be accepted. Bid documents are also available for electronic download from Onvia DemandStar at <http://www.demandstar.com> and from BidSync at <http://www.bidsync.com>. The bid documents may also be examined at Weston City Hall at the referenced address.

Bids shall be submitted on the form(s) provided. The required sections of the Project Manual shall be submitted as part of the Bid.

MANDATORY PRE-BID CONFERENCE

A mandatory pre-bid conference shall be held on **March 29, 2019 at 10:00 a.m.**, local time, at the City of Weston City Hall, Commission Chambers located at 17200 Royal Palm Boulevard, Weston, FL 33326. All Bidders planning to submit a bid are required to attend this conference. Bidders shall allow sufficient time to ensure arrival prior to the indicated time. Failure of a bidder to be present for the entire mandatory pre-bid conference, beginning at the time stated above and concluding at the dismissal of the mandatory pre-bid conference by the City, shall render a bidder to be deemed non-responsive and the bid shall not be considered for award. Decisions of the City shall be final. The official clock at the location of the pre-bid conference shall govern.

BID PROCEDURES

Each bid shall be submitted in a separate plain sealed parcel, box or other secure packaging, marked as the "Bid". The outside of the sealed package must clearly indicate the submission of **Bid No. 2019-02, Bonaventure Park**, Bidder's name, address and the name, telephone number and email address of the Bidder's specific contact person. Attach a copy of the contact person's business card. **The bid shall contain one (1) unbound original and eight (8) complete copies and is required to be submitted to the CITY by the Submittal Deadline.** Bids shall be submitted on the form(s) provided in the bid.

All Bidders are advised that the CITY has not authorized the use of the City seal by individuals or entities responding to CITY Request for Bid, and that any such use by unauthorized persons or entities constitutes a second-degree misdemeanor pursuant to Section 165.043, Florida Statutes.

All Bidders are advised that the CITY will not supply or sell materials to Bidders in connection with submission or preparation of Bids, or any other matter, including but not limited to envelopes, labels or tape.

Once a Bid has been submitted to the Procurement Manager by the Bid Submittal Deadline, it shall not be returned to the Bidder. Bids received after the Bid Submittal Deadline will be returned unopened.

The withdrawal, modification or correction of a Bid after it has been submitted to the CITY shall constitute a breach by the Bidder.

All Bids shall be guaranteed firm for a minimum of 90 calendar days after the submission of the Bid. No Bidder may withdraw its Bid within 90 calendar days after the Bid opening date.

The Sealed Bids will be publicly opened at the City of Weston, City Hall after the Bid Submittal Deadline. Award of the Bid will be made at a City Commission meeting.

BID SECURITY

Bid security in the form of a Bid Bond acceptable to the CITY or Cashier's Check made payable to the "City of Weston" in the amount of \$5,000.00 or 5% percent of the Bid amount, whichever is greater, will be required, to be submitted with the Bid.

QUESTIONS

Any questions concerning this Notice to Bidders shall be submitted in writing to the **Procurement Manager, Martha Perez-Garviso at mperezgarviso@westonfl.org, with "Bid No. 2019-02, Bonaventure Park"** in the subject line or via fax at: 954-385-2010 by 4:00 p.m., local time at least five business days prior to the pre-bid conference.

A Cone of Silence is imposed upon publication of this Notice to Bidders. The Cone of Silence prohibits communications with the following individuals pertaining to this bid:

Daniel J. Stermer, Mayor;
Margaret Brown, Commissioner; and Byron L. Jaffe, Commissioner; and Thomas M. Kallman, Commissioner; and Mary Molina-Macfie, Commissioner; and

Bryan Cahen, Director of Budget, Selection Committee Member;
Ryan Fernandes, Director of Technology Services, Selection Committee Member;
Don Decker, Director of Parks and Recreation; Selection Committee Member;
Thaddeus Bielecki, Director of Landscaping; Alternate Selection Committee Member; and

Any member of the Protest Committee, if and when established.

The details of the CITY's Cone of Silence are set forth in Section 32.10 of the City Code.

The Selection Committee shall convene at a publicly noticed meeting and review submissions, rank and evaluate the Bids and provide a recommendation to the City Manager.

RIGHTS RESERVED

The City Commission of the City of Weston reserves the right to reject any and all Bids, to waive any informality in a Bid and to make awards in the best interests of the CITY.

Martha Perez-Garviso
Procurement Manager
City of Weston

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