

## MINUTES OF MEETING AUDIT COMMITTEE OF THE CITY OF WESTON

A meeting of the Audit Committee of the City of Weston was held Monday, May 17, 2010 at 7:41 PM at Weston City Hall, 17200 Royal Palm Boulevard, Weston, Florida.

Present and constituting a quorum were:

Eric M. Hersh	Committee Chair
Mercedes G. Henriksson	Committee Member
Daniel J. Stermer	Committee Member
Murray Chermak	Committee Member
Angel Gomez	Committee Member

Also present were:

John R. Flint	City Manager
David E. Keller	Assistant City Manager/CFO
Jeffrey L. Skidmore	Assistant City Manager/COO
Patricia A. Bates	Audit Committee Clerk
Jamie Alan Cole	Audit Committee Attorney, Weiss Serota Helfman Pastoriza Cole & Boniske
Karen Lieberman	Assistant Audit Committee Attorney, Weiss Serota Helfman Pastoriza Cole
Darrel Thomas	Treasurer

### **FIRST ORDER OF BUSINESS**

### **Roll Call**

Committee Chair Hersh called the meeting to order at 7:41 PM.

Committee Clerk Patricia Bates called the roll.

Committee Chair Hersh stated today is May 17, 2010. The City is in the process of procuring auditor services to conduct its annual financial audit as required by Florida Statutes and the City's Charter. Florida Statutes requires the use of an Audit Committee when selecting an auditor and the members of the City Commission serve as the members of the Audit Committee. We are not acting in our capacity as the City Commission during the Audit Committee meeting, but rather as the Audit Committee.

## SECOND ORDER OF BUSINESS

**Resolution No. 2010-54 of the Audit Committee of the City of Weston, Florida, accepting the submittals from audit firms pursuant to the Request For Proposals for the procurement of Professional Audit Services, RFP No. 2010-02 and scheduling oral presentations.**

The Resolution was read into the record by title. Assistant City Manager David Keller stated the matrix provided in the backup was for informational purposes and it is up to the Committee to decide if any of the proposers should be disqualified for not meeting criteria. City Manager John Flint explained what the rules of the oral presentations will be.

Committee Member Stermer moved to approve Resolution No. 2010-54.  
Committee Member Gomez seconded the motion.

Roll call vote on Resolution No. 2010-54.  
Committee Member Stermer voted yes.  
Committee Member Henriksson voted yes.  
Committee Member Chermak voted yes.  
Committee Member Gomez voted yes.  
Committee Chair Hersh voted yes.

## THIRD ORDER OF BUSINESS

**Resolution No. 2010-55 of the Audit Committee of the City of Weston, Florida, approving the Minutes of the Audit Committee Meeting held on April 5, 2010.**

The Resolution was read into the record by title.

Committee Member Gomez moved to approve Resolution No. 2010-55.  
Committee Member Stermer seconded the motion.

Roll call vote on Resolution No. 2010-55.  
Committee Member Stermer voted yes.  
Committee Member Henriksson voted yes.  
Committee Member Chermak voted yes.  
Committee Member Gomez voted yes.  
Committee Chair Hersh voted yes.

**FOURTH ORDER OF BUSINESS**

The meeting adjourned at 7:51 PM.

**Adjournment**

A handwritten signature in black ink, appearing to read "Eric M. Hersh", is written over a horizontal line.

Eric M. Hersh, Committee Chair

MONDAY  
MAY 17, 2010  
7:00 P.M.



WESTON CITY HALL  
17200 ROYAL PALM BOULEVARD  
WESTON, FLORIDA

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**AUDIT COMMITTEE  
MEETING AGENDA**

1. Roll Call
2. A Resolution of the Audit Committee of the City of Weston, Florida, accepting the submittals from audit firms pursuant to the Request For Proposals for the procurement of Professional Audit Services, RFP No. 2010-02 and scheduling oral presentations.  
*Pages 3-7*
3. A Resolution of the Audit Committee of the City of Weston, Florida, approving the Minutes of the Audit Committee Meeting held on April 5, 2010.  
*Pages 8-13*
4. Adjournment

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**PUBLIC PARTICIPATION AT AUDIT COMMITTEE MEETINGS**

Anyone wishing to address the Audit Committee with regard to a matter appearing on the Agenda must sign in with the City Manager or his designee. Each individual must state his or her name and the name of the entity represented (if applicable) and the item on the agenda to be addressed prior to conclusion of the discussion of the matter. Each person addressing the Audit Committee shall approach the lectern, shall give their name and address in an audible tone of voice for the record, and unless further time is granted by the Presiding Officer, shall limit their address to three (3) minutes. All remarks shall be addressed to the Audit Committee as a body and not to any member thereof. A person speaking on an item on the agenda shall limit their comments to matters relevant to the item. No person addressing the Audit Committee shall make personal attacks on any member of the Audit Committee or any other individuals or entities. No person, other than the Audit Committee and the person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the Audit Committee, without the permission of the Presiding Officer. No question shall be asked of an Audit Committee Member except through the Presiding Officer.

Any person who addresses the Audit Committee on behalf of an individual, corporation or special interest group for compensation must disclose that representation when stating his or her name, as described above.

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Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at (954) 385-2000 at least three (3) business days prior to the meeting.